4. Health Procedures

4.1 Accidents and Emergency Treatment

The setting provides care for children and promotes health by ensuring emergency and first aid treatment is given as required.

- Parents are asked to consent to emergency medical treatment on registration.
- All permanent staff working directly with children are paediatric first aiders who regularly update their training. First Aid certificates are renewed at least every three years.
- All members of staff know the location of the First Aid box and first aid bum bag. This forms part of any new employee's induction.
- A thermometer is kept in the first aid box in the changing room.
- Parents are required to complete an 'Injury sustained at home' form for any injuries the child has upon arrival.
- Accident reviews are completed half termly by either the manager or assistant manager. This includes sustained injuries from home. Our safeguarding procedures will be followed should there be any cause for concern i.e. re-occurring accidents/injuries The review is the shared at staff meetings. At the same time, the first aid supplies are checked and replenished if needed.
- Ice packs are kept in the fridge, in the kitchen.
- For minor injuries and accidents, First Aid treatment is given by a qualified first aider; the event is recorded on an accident form which is signed by the parent, or the responsible adult collecting the child, and a copy given to them.
- In the event of minor injuries or accidents, parents are normally informed when they collect their child unless the child is unduly upset or members of staff have any concerns about the injury, in which case they will contact the parent for clarification of what they would like to do i.e. collect the child and take them home and/or seek further advice from NHS 111. If parents are unobtainable, staff will contact the emergency contacts.

Serious accidents or injuries

- An ambulance is called for children requiring emergency treatment.
- First aid is given until the ambulance arrives on scene. If at any point it is suspected that the child has died, "6.7 Death of a Child On Site" procedure is implemented and the police are called immediately.

- The registration form is taken to the hospital with the child, along with any care plans and/or medication.
- Parents or carers are contacted and informed of what has happened and where their child is being taken to.
- Parents sign a consent form at registration allowing a member of staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that they have been informed and are on their way to the hospital.

Recording and reporting

- In the event of a serious accident, injury, or serious illness, the designated lead completed a Safeguarding Incident Report Form as soon as possible.
- The setting's line manager is consulted before a RIDDOR report is filed.
- If required, a RIDDOR form is completed; one copy is sent to the parent, one for the child's file and one for the local authority Health and Safety Officer.
- The Committee are notified by the setting manager of any serious accident or injury to, or serious illness of, or the death of, any child whilst in our care in order to be able to notify Ofsted and any advice given will be acted upon. Notification to Ofsted is made as soon as is reasonably practicable and always within 14 days of the incident occurring. The designated lead will inform local child protection agencies of these events together with the Committee.